Rules, Regulations, Policies and Manuals of the Puerto Rico Conservatory of Music

Chancellor’s Office

- The Puerto Rico Conservatory of Music Corporate Bylaws (English, Spanish).

Deanship of Administration and Finance

(Operations)

- Petty-cash Policies.
- Regulations for the reductions, reutilization and the recycling of solid waste in PR.
- Number 15 General Services Administration Manual (Public Documents).
- Rental of Instruments and Equipment Manual.

(Administration)

- Property Manual.
- Travel and Entertainment Policies.
- Campus Security Policies.
- Photocopy Policy Manual.

(Finance)

- Accounting Manual.
- Bid Bylaws.

- Reglamento de la Junta de Reconsideración de la ASG.
- Investment Policy.

Human Resources

- Drug and Alcohol Abuse Policies.
- Sexual Harassment Policies.
- Faculty Handbook.
• Administrative Personnel Handbook.
• Disciplinary Manual.
• Norma Interna sobre Jornada de Trabajo y Asistencia para los empleados No Docentes.
• Government Ethics Code.
• Public Policy regarding domestic violence cases in the workplace.
• Policy regarding non conflict of interest.
• Government Ethics Law.
• Regulations governing breastfeeding periods in the CMPR.
• Childcare regulations for children of CMPR employees.
• Author Rights Institutional Policy.
• Collaborative agreements between Puerto Rican Technological Assistance Program and CMPR.
• Anticorruption Internal Policies.
• Ethics Principles to be complied by publics employees of the CMPR.
• Reasonable accommodations guidelines for degree students.
• Reasonable accommodations for administration and faculty.
• Reasonable accommodations for Preparatory School students.

**Deanship of Academic Affairs**

• Academic Senate Manual.
• Library Committee Manual.
• Procedures Manual for the Creation and Modification of New Courses.
• Procedures Manual for the Personnel Committee.
• Institutional Ensemble Regulation.

Library/Technological and Audiovisual Learning Resources Center

• Library Committee Regulations.
• Acquisitions Policy Manual.
• Credit Card Policy.

Deanship of Student Affairs

• Student Regulation Manual.
• Financial Aid Guide.
• Institutional Catalog.
• International Students Manual.
• Students Consumer Manual.

Deanship of the Preparatory School

• Informative Brochure for Parents and Students.
• Informative Brochure for Professor.

Development and Public Relations

• Policies and Procedures Manual for Submission of Projects to be Financed with External Resources.